

Board of Education Meeting
CAZENOVIA CENTRAL SCHOOL DISTRICT
CAZENOVIA, NY 13035-1098

High School Auditorium
November 18, 2013
6:30 PM

Regular Session

Board Members Present: Pat Vogl,, Cindy Bell Tobey, Karin Marris, Leigh Baldwin, Jan Woodworth and Lisa Lounsbury

Board Members Absent: Kathy Hahn

Administrators Present: Robert Dubik, William Furlong

Call to Order: The meeting was called to order by Pat Vogl at 6:33. He asked all for a moment of silence and then to stand for the pledge of allegiance. He then told the community members and the board that because of several presentations this evening there would only be one comment session at the end of the meeting.

Presentations: Jody Manning, Superintendent of OCM BOCES, gave a presentation on the search for the new superintendent. He explained the process and the time line. He then informed the board of the results of the survey that stakeholders participated in. He was impressed how many people responded to the survey. Some of the top priorities according to the survey were teaching experience, experienced administrator, integrity, knowledge of finance along with strong leadership skills and strong recommendations. He encouraged the board members to read the comments.

Mr. Ted Trezpas spoke next concerning our capital project. He is a lawyer and his firm does our legal work when it comes to referendums and bonds issued. He explained that the board had to change their resolution because an important legal piece was missing. That was the statement that there was a potential to increase taxes. Because of the change the vote will now be on January 6, 2014.

The third guest speaker was Steve Locey from the healthcare consortium. He gave a great presentation on the affordable health care act and what it means to our district and to individuals who are under the district's health plan. Almost all of the school districts are in compliance with the best plan. He explained the fees that will be associated with this plan. Adding in all of the fees and premiums the district's health insurance premiums will go up around 4% or 5% . He stated that we should set up some guidelines for substitutes and coaches ensuring that they work no more than 100 days a year or the district will have to offer them insurance.

Information and Reports:

- Reports from Board Members- Leigh Baldwin reported that the Finance Committee had met on

November 6th and began looking at three difference scenarios for long term planning. It all depends how we are dealt from Albany.

Pat Vogl said that he had attended the School Board President's meeting where they talked about bullying and new school laws. He has been contacted by Hamilton concerning hockey and he referred him to Mike Byrnes.

- Reports from Administrators

- **Robert Dubik** - Bob Dubik extended his congratulations to all of our athletic teams. They have had a very good year. He told the board that he had included an updated enrollment data. Madison Oneida School Board meeting with Bob Freedman on November 27, 2013. They are putting together a discussion.

Bob Dubik also reported that the Tech Club balloon launch is at 8:30 a.m. and the students from Pittsburg School near Rochester will be launching and Cazenovia students will monitor the progress on the computers.

Bob reported that the Blue and Gold is now on line.

Mr. Dubik reported that there will be an open house to go over the items in the capital project on December 9th at the Middle School and High School at 7:00pm and at Burton Street on December 10th at 7:00 pm.

He reported that our 5th grader Charlie Thompson who fell into the well before Halloween is making slow but steady progress. Our thoughts are with the family.

- **William Furlong** - reported although we believe that there will be no tax impact on our capital project Ted Trespaz informed us that we must include in our legal statement and proposition that they is a possibility of a tax levy. We are replacing one debt with another so there should not be any tax impact. Bill reported that a news letter will be mailed out to everyone around the 4th of December and we will hold two open houses. The Public information meeting will be on December 17, at 6:30 in the high school auditorium.

Consent Agenda:

- Routine Matters
 1. Minutes of October 21, 2013
 2. Special Education Reports
 3. Textbook Approval

Amy Conley and Vicki Gilliland, 5th Grade Teachers have requested approval of the following books for use in the 5th grade RLA Curriculum: Heidi and Pollyanna (Great Illustrated Classics), The Last of the Mohicans, (Classic Starts Series), The Incredible Journey, by Sheila Burnford, Hardy Boys (Series), by Franklin Dixon, I Survived Hurricane Katrina (Series), Mystery of the Bermuda Triangle, by Kathryn Walker, by Lauren Torshis and these books have been reviewed and approve by

Jean Regan, Middle School Principal, be it

Resolved that the Board of Education approved the above listed books for use in the 5th grade Reading Language Arts Curriculum.

4. Textbook Approval

Whereas Margaret Davis, Middle School 6th grade teacher, has asked for the approval of the novels All the Broken Pieces, by Ann Burg, and Shakespeare Bats Clean up, by Ron Koertge and Jean Regan, Middle School Principal, has reviewed and approved these books., be it

Resolved that the Board of Education approve the above listed novels for use in the 6th grade RLA.

5. Textbook Approval

Whereas Jenny Bailey, 6th grade teacher, has asked for approval of the novel Dark Water Rising, by Marion Hale for use in the Reading Language Arts/Social Studies/Science curriculum and Because of Mr. Terupt, by Rob Buyea for use in the Reading Language Arts Curriculum and Jean Regan has reviewed and approved these books, be it

Resolved that the books Dark Water Rising and Because of Mr. Interupt be approved.

6. Field Trip Approval

Whereas Paul Harney, basketball coach and high school teacher, has asked for approval for the Varsity/Junior Varsity to participate in the Christmas Basketball Tournament in Penn Yan on December 27 - 28, 2013, be it

Resolved that the Board of Education approve the trip to Penn Yan for the Varsity/Junior Varsity Basketball Teams.

A motion was made by Jan Woodworth and seconded by Karin Marris to approve the consent agenda. The motion carried 6-0.

New Business:

A. Resolution Approving Settlement

Whereas, the Board of Education has received the proposed Settlement Agreement regarding a proceeding initiated pursuant to the Individuals with Disabilities Education Act and has given due deliberation thereto; be it

Resolved that the proposed Settlement Agreement for \$5,000.00 for attorney's fees, Case # 78806, is hereby approved and the Superintendent of Schools is authorized and directed to execute the same on behalf of the District and to take all steps necessary to carry out the terms of such agreement.

A motion was made by Cindy Bell Tobey and seconded by Leigh Baldwin to approve the Settlement of Case #78806. The motion carried 6-0.

B. Resolution for a Proposition for a Capital Project

BE IT RESOLVED by this Board of Education as follows:

Section 1. A Special Meeting of the qualified voters of the Cazenovia Central School District, Counties of Madison and Onondaga, State of New York, will be held in the Auxiliary Gymnasium of the Cazenovia High School, 31 Emory Avenue, Cazenovia, New York, on the 6th day of January, 2014 from 7:00 a.m. to 9:00 p.m., prevailing time, for the purpose of voting on the proposition described in the Notice of Special District Meeting hereinafter set forth.

Section 2. The business to be acted upon at said Special District Meeting shall be as stated in the Notice thereof, and the District Clerk is hereby authorized and directed to cause the Notice of said Special District Meeting to be published in the *Cazenovia Republican* and the *Oneida Dispatch*, newspapers having a general circulation within the District, such publications to be made four (4) times each in such newspapers within the seven (7) weeks next preceding such Special District Meeting, the first publication to be at least forty-five (45) days prior to the date of said Special District Meeting.

Section 3. Said Special District Meeting shall be called by giving the following notice thereof:

**NOTICE OF A SPECIAL SCHOOL DISTRICT MEETING
OF VOTERS OF THE
CAZENOVIA CENTRAL SCHOOL DISTRICT**

THE BOARD OF EDUCATION OF THE CAZENOVIA CENTRAL SCHOOL DISTRICT HEREBY GIVES NOTICE that pursuant to a Resolution adopted by the Board of Education of the District on November 18, 2013, a special meeting of the qualified voters of said School District, Counties of Madison and Onondaga, State of New York, will be held in the Auxiliary Gymnasium of the Cazenovia High School, 31 Emory Avenue, Cazenovia, New York, in said District, on January 6, 2014, between the hours of 7:00 a.m. and 9:00 p.m. prevailing time, for the purpose of voting upon the following proposition:

PROPOSITION

Shall the Board of Education make renovations and improvements to all District school buildings and the Bus Garage, including, but not limited to, renovation of the roof systems, HVAC system including boilers, lighting and electrical systems, window and door replacements, health and safety facility improvements and paving, all to include related site improvements, furnishings, fixtures and equipment required for such purposes, architectural fees, and all other necessary costs incidental to such work at a total estimated cost not to exceed \$7,400,000 and obtain the necessary funds by the levy of a tax upon the taxable

property of the School District to be collected in annual installments in the years and in the amounts as the Board of Education shall determine, subject to receipt of state building aid, and in anticipation of such tax shall the School District be authorized to issue up to \$7,400,000 of obligations of the School District and levy a tax to pay the interest on such obligations when due?

NOTICE IS GIVEN that a hearing for the purpose of reviewing the proposed project will be held on December 17, 2013 at 6:30 p.m., prevailing time in the Auditorium of the Cazenovia High School at 31 Emory Avenue, Cazenovia, New York.

NOTICE IS FURTHER GIVEN that a copy of a detailed description of the proposition for the project may be obtained by any taxpayer in said District at the Office of the District Clerk, Cazenovia Middle School, Cazenovia, New York between the hours of 8:00 a.m. and 4:00 p.m. on each day other than a Saturday, Sunday or holiday during the fourteen (14) days immediately preceding January 6, 2014. Information is also available on the website www.caz.cnyric.org.

NOTICE IS FURTHER GIVEN that voting upon the foregoing proposition will be by voting machine and will take place on the January 6, 2014, at the Auxiliary Gymnasium of the Cazenovia High School, 31 Emory Avenue, Cazenovia, New York, between the hours of 7:00 a.m. and 9:00 p.m. prevailing time.

NOTICE IS FURTHER GIVEN that qualified voters may obtain applications for absentee ballots from the office of the District Clerk of the Cazenovia Central School District, Cazenovia Middle School, Cazenovia, New York. Completed applications for absentee ballots must be received by the District Clerk of the School District no later than 4:00 p.m. prevailing time, on January 3, 2014, and must be received no later than 4:00 p.m., prevailing time, on December 30, 2014 if the absentee ballot is to be mailed to the voter. Completed applications received after 4:00 p.m. on December 30, 2014 will require the voter to personally appear at the Office of the Clerk of the School District to receive an absentee ballot. A listing of all persons to whom an absentee ballot is issued will be available for inspection by any qualified voter during regular business hours in the Office of the Clerk of the School District through January 3, 2014.

NOTICE IS FURTHER GIVEN that the proposition set forth on the voting machine label shall appear as follows:

PROPOSITION

Shall the Board of Education make renovations and improvements to all District school buildings and Bus Garage, including, but not limited to, renovation of the roof systems, HVAC system including boilers, lighting and electrical systems, window and door replacements, health and safety facility improvements and paving, all to include related site improvements, furnishings, fixtures and equipment required for such purposes, architectural

fees, and all other necessary costs incidental to such work at a total estimated cost not to exceed \$7,400,000 and obtain the necessary funds by the levy of a tax upon the taxable property of the School District to be collected in annual installments in the years and in the amounts as the Board of Education shall determine, subject to receipt of state building aid, and in anticipation of such tax shall the School District be authorized to issue up to \$7,400,000 of obligations of the School District and levy a tax to pay the interest on such obligations when due?

DATED: November 18, 2013

**BY ORDER OF THE BOARD OF EDUCATION
Patricia Marzeski, District Clerk**

Section 4. The vote upon the proposition to be submitted to the qualified voters shall be by ballot on voting machines, and the District Clerk is hereby authorized and directed to have the necessary ballot labels printed in form corresponding as nearly as may be with the requirements of the Education Law.

Section 5. The Board of Education has reviewed the projects described in the Proposition set forth herein as required by the New York Environmental Quality Review Act (hereinafter "SEQRA") and the applicable regulations promulgated pursuant thereto, and concluded that they are Type II Actions under SEQRA and are not subject to further review.

Section 6. The project proposition adopted by the Board on October 1, 2013 is hereby repealed.

Section 7. This Resolution shall take effect immediately.

A motion was made by Cindy Bell Tobey and seconded by Leigh Baldwin to approve the capital project. The motion carried 6-0.

Personnel Report: A motion was made by Karin Marris and seconded by Jan Woodworth to approve the Personnel Report.

Discussion Items:

1. Lacrosse - Mike Byrnes and Bob Dubik have looked at staffing for athletics. Mike hired less expensive coaches and they received a reimbursement from Section III of \$2150. Therefore **a motion was made by Jan Woodworth and seconded by Lisa Lounsbury to approve the reinstatement of two paid lacrosse assistant coaches, one for varsity and one for junior varsity strictly for safety issues. The motion carried 6-0.** Assistant coaches in all sports, girls and boys need to be re-evaluated. The board would like a report next meeting to show the safety of all sports. This would just be an initial review. Perhaps an additional parent waiver for contract sports should be in order.

2. Video Conferencing - Bob Dubik reported that he had sent Board members the sample policy concerning video conferencing and the pages pertaining to video conferencing to their e-mails. He has found out through our attorneys that we can video-conference and the board member not present at the meeting may also vote. However the meeting does have to be advertised with both locations listed and accessible to the public. The board needs to put together a policy on video conferencing at board meetings to decide how often and under what circumstances it could be done. The board would like Bob to check with school boards on a sample policy.

3. Advocacy - Lisa Lounsbury said she feels the board should be more of an advocate for some issues that come up. She was the delegate at the NYSSBA annual conference and that a lot of the delegates from other school districts were very knowledgeable concerning these issues. The board will pursue this.

4. Half Day Conference Days - two parents were concerned that our half day conference and staff development days were on Thursday. They thought they should be on Fridays. The district has done it this way for years, but the board will look into the issue.

Other Board Comments: Karin Marris reported that she had attended the Law Conference before the Annual NYSSBA and found it very interesting. They spoke on safety, special education and changes in education law. She received a large binder with a lot of information. She will leave it with Bob Dubik in case a board member would like to see it. Leigh Baldwin said that they heard Dr. Bill Daggett speak at the school board convention. Mr. Daggett said that 70% of students today would not qualify for the military. 20% - 30% can not pass the entire exam.

Public Comments: Todd Wilson told the board that at the last meeting they talked about restoring the paid assistant coaches to Varsity and JV Lacrosse. Now they have found the money. Other sports were cut like basketball and girls softball. What is the protocol when you find money and where you spend it. He would like to see a detailed report where the money came from.

Joanne Race addressed the board concerning the district calendar. She thinks that having half days on Thursdays is too disruptive to the kids. She thinks they should be on Friday.

Lori Kleine addressed the board and asked why the boys have paid assistants in lacrosse and the girls do not? She said she brought this up last year. She coached soccer without a paid coach and no trainer. She wanted to know when they added the Lacrosse paid coaches for Varsity and JV, why didn't they give one to boys varsity and one to girls varsity? Are they under the impressions that Girl's Varsity has no injuries?

Advanced Planning :

- A. Items for Future Agendas - Complaints from parents about ½ days evaluation of athletics, calendar information, report on Selective Classification, and updating our policy book
- B. Future Meeting Dates - Finance Meeting (Bill will notify committee)

Adjournment: A motion was made by Jan Woodworth and seconded by Cindy Bell Tobey to adjourn the meeting. The meeting was adjourned at 8:45.

Respectfully submitted

Pat Marzeski
District Clerk