

Board of Education Meeting  
**CAZENOVIA CENTRAL SCHOOL DISTRICT**  
**CAZENOVIA, NY 13035-1098**

**MEETING MINUTES**  
Board of Education Conference Room  
September 16, 2019  
6:30 PM

**Regular Meeting**

**Board Members Present:** Dr. Jan Woodworth, JoAnne Race, Ronald Luteran Jennifer Parmalee, David Mehlbaum and Leigh Baldwin

**Board Members Absent:** Katherine Hahn.

**Administrators Present:** Matthew Reilly, Thomas Finnerty, Molly Hagan, Jean Regan and Benjamin New

**I. CALL TO ORDER:**

The meeting was called to order by Jan Woodworth at 6:30 p.m. She asked for a moment of silence and then all to stand for the pledge of allegiance.

**II. PUBLIC COMMENTS:** None.

**III. WRITTEN COMMUNICATION:** None.

**IV. EDUCATIONAL HIGHLIGHTS:** None.

**V. INFORMATION AND REPORTS**

**Board Committees:**

The Finance Committee met earlier tonight. They discussed the 2018-19 fund balance and reserve fund.

The Policy Committee met on September 9<sup>th</sup>. They reviewed four District policies. Three of these policies will be presented for review/1<sup>st</sup> reading later during this meeting.

**Board President:**

Dr. Jan Woodworth commented that she joined the faculty and staff this year on Opening Day. Jan invited all the Board members to the Onondaga-Madison School Boards Association Annual Meeting and Dinner on Thursday, October 3<sup>rd</sup> from 5:45 - 8:30 pm. Please RSVP to Janet if you plan to attend.

**Reports from Administration:**

**Superintendent of Schools, Matt Reilly:**

Matt recapped the events of the Staff Development Days on September 3<sup>rd</sup> and 4<sup>th</sup>.

He announced that there had been a possible data breach of student records from our Aimsweb software system.

Discussion ensued.

Matt stated that proposals were due for the EPC project last week. There were three proposals received.

**Assistant Superintendent, Thomas Finnerty:**

Tom mentioned that the interview process is complete for the Director of Facilities position. An offer has been accepted and the new Director of Facilities will begin on October 21<sup>st</sup>.

School Tax collection has begun. The District has collected to date, \$2.5 million.

Tom reported on the transition in the Business Office with the hiring of the District's new Treasurer. She has been working with us for a month now and learning our practices and computer systems.

The Business Office has been working toward closing the 2018-19 Books.

Tom gave a brief process update on the \$15 million project.

Tom introduced the TRS Reserve Fund.

Discussion ensued.

**VI. CONSENT AGENDA**

Meeting Minutes - August 19, 2019  
Committee on Special Education Report

**Motion** made by Ron Luteran, seconded by Dave Mehlbaum to approve the Consent Agenda.

**VOTE:            IN FAVOR   6                      OPPOSED   0**

**VII. NEW BUSINESS**

**A.    Approval of Reserve Funds**

**Motion** made by Jennifer Parmalee, seconded by Dave Mehlbaum to approve the proposed Reserve Fund limits.

Tom gave a slide show presentation with explanations of the reserve funds.

Information/Discussion ensued.

**VOTE:            IN FAVOR   6                      OPPOSED   0**

**B.    Approval of Sports Combination Fabius-Pompey to Caz Wrestling Program**

**Motion** made by Dave Mehlbaum, seconded by Leigh Baldwin to approve the Sports Combination.

Questions answered.

**VOTE:            IN FAVOR   6                      OPPOSED   0**

**C.      Approval of Sports Combination Caz Girls to Clinton Girls Ice Hockey**

**Motion** made by Ron Luteran, seconded by Dave Mehlbaum to approve the Sports Combination.

**VOTE:            IN FAVOR   6                      OPPOSED   0**

**VIII.   PERSONNEL REPORT**

**Motion** made by Leigh Baldwin, seconded by Ron Luteran to approve the Personnel Report.

**VOTE:            IN FAVOR   6                      OPPOSED   0**

**IX.      DISCUSSION ITEMS**

District Policy 7243 - Student Data  
District Policy 7511 - Immunizations  
District Policy 5660 - Meal Charging, Prohibition of Meal Shaming

JoAnne Race gave an overview of the changes made to these policies

Discussion ensued.

**X.      2<sup>nd</sup> PUBLIC COMMENTS:   None.**

**XI.     ADVANCE PLANNING**

**A.      Items for Future Agendas:**

Onondaga-Madison School Boards Association Annual Meeting.  
The Board Retreat was cancelled on the 26<sup>th</sup> of September.   The new Retreat date is Wednesday, October 9<sup>th</sup> from 5:00 pm - 9:00 pm.

**B.      Future Meeting Dates**

- Policy Committee - Friday, October 4<sup>th</sup> at 8:00 am.
- Facilities Committee - Thursday, September 19<sup>th</sup> at 7:30 am.

**XII.    OTHER BOARD CONCERNS:**

Matt reminded the Board of the upcoming NYSSBA Convention.

**XIII.   WHAT DID WE DO FOR KIDS?**

Approved an Assistant Football Coach  
Approved the Spring Fitness Club for Middle School Girls

Approved a Model UN Advisor  
Hired a new Director of Facilities  
Established the Reserve Fund limits

**XIV. POSSIBLE EXECUTIVE SESSION:** None.

**XV. ADJOURNMENT**

**Motion** made by Jennifer Parmalee to adjourn at 7:30 pm.

---

Janet Goris, District Clerk