

**CAZENOVIA CENTRAL SCHOOL DISTRICT  
CAZENOVIA, NEW YORK 13035-1098**

**Regular Meeting of the Board of Education**

November 18, 2019

Board of Education Conference Room

6:30 pm

**AGENDA**

- I. Call to Order, moment of silence and Pledge of Allegiance
- II. Written Communication
- III. Educational Highlights - Michael Byrnes, Unified Sports
- IV. Public Comments

*Guidelines:*

- *Each Speaker is permitted three minutes for comment. They must state their name and address for the record and be recognized by the Board President.*
- *All comments must be directed to the Board President.*
- *The Board will listen to comments but not debate or discuss items.*
- *The Board is not permitted to address personnel or individual student matters.*
- *The Board will limit repetitive comments in order to give time to others wishing to speak.*

- V. Information and Reports
  - A. Reports from Board Members
    - 1. Board Committees
    - 2. Board President - Dr. Jan Woodworth
  - B. Reports from Administration
    - 1. Superintendent of Schools - Matthew Reilly
      - School Board Convention update
      - Follow-up on student environmental concerns
    - 2. Assistant Superintendent - Thomas Finnerty
- VI. Consent Agenda - Recommended Actions:
  - A. Routine Matters
    - 1. Minutes for October 21, 2019  
*Motion for approval is recommended*

2. Committee on Special Education Report  
*Motion for approval is recommended*
  
3. Overnight Field Trip - Boys Varsity Basketball  
Coaches vs. Cancer Tournament - Lake George, NY  
*Motion for approval is recommended*

VII. New Business

**A. Adoption of District Policy Numbers 5674 - Data Networks and Security Access and 7330 - Searches and Interrogations of Students in the District Draft Policy Manual.**

BACKGROUND

After receipt of the draft Policy Manual from Erie 1 BOCES in October of 2018, and after the first reading of policy numbers 5674 and 7330 at the Board of Education Meeting on October 21, 2019, the Policy Committee recommends that the Board adopt the reviewed/revised policy numbers 5674 and 7330 in the draft policy manual and to replace these policies with the policies that have been previously adopted.

ALTERNATIVE ACTION

The Board of Education could decide not to adopt these new district policies.

RECOMMENDED ACTION

Whereas, the Cazenovia Central School District administration and Board of Education sought to revise the current policy manual used by the District and,

Whereas, the District contracted with Erie 1 BOCES Policy Service, and,

Whereas, the administration and the Policy Committee of the Board of Education extensively reviewed the draft policy manual and,

Whereas, after reviewing and making the necessary revisions to policy numbers 5674 - Data Networks and Security Access and 7330 - Searches and Interrogations of Students in the draft policy manual, the Policy Committee recommends adoption of these new policies in the manual,

Therefore, Be It Resolved, the recommended revised policies be adopted for use in the Cazenovia Central School District.

**B. Acceptance of Tax Collector's Report**

Whereas Education Law provides that the Tax Collector shall be relieved of responsibility for the uncollected portion of the tax list when a complete list of delinquent tax items has been certified to the Board of Education, and since the Collector has affixed her affidavit to such statement and has filed a statement accounting for the handling of the Tax Warrant and list as attached, and

Whereas the Assistant Superintendent and the District Clerk have examined and verified the accuracy of the signed report of the Collector,

Be It Resolved that the Board accept the report of the Tax Collector and having determined that the Collector has accounted for the full amount of the Tax Warrant, direct that the lists of delinquent tax items, with the addition of the 3% penalty, be certified to the office of the County Treasurer and/or other tax enforcement officer, and it is further directed that the tax warrant, roll and tax collector's copies of the tax receipts be placed on file and given fire protection in the school vault.

**C. Approval of 2020-2021 Budget Calendar**

BACKGROUND

The first formal step in the budget process is the establishment of a budget calendar. This action alerts everyone as to target dates for each action necessary in order to present a proposed budget to the voters.

ALTERNATIVE ACTION

The Board could select other dates for the outlined actions and/or could add other steps to the process.

RECOMMENDED ACTION

**Whereas** the Board of Education desires to establish target dates for the preparation, review and submission to the voters of the 2020-2021 proposed budget, be it

**Resolved** that the Board of Education adopt the attached 2020-2021 budget calendar.

**D. Approval of a Unified Sports Program**

BACKGROUND

Unified Sports is a program that combines approximately equal numbers of athletes with and without intellectual disabilities on sports teams for training and competition. All Unified Sports players, both athletes and Unified partners, are of similar age and matched by sport skill ability. Unified Sports teams are placed in competitive divisions based on their skill abilities.

We are asking the Board for approval of a District sponsored Unified Bowling and Unified Basketball team in the 2019-2020 School Year, as described in the presentation earlier this evening by members from the NYSPHSAA and the Special Olympics of NYS. The District will have to establish paid coaches and a YAC Advisor for Unified Sports. YAC stands for Youth Activation Committee. YAC promotes the Unified Sports program and works on getting attendance at home games. Other Districts have experienced great success with this program and it will promote another positive opportunity for our students.

ALTERNATIVE ACTION

The Board could decide not to approve the creation of a Unified Sports Program.

RECOMMENDED ACTION

Whereas the District is seeking Board approval to create a Unified Sports Program in the District

Be it resolved that the Cazenovia Central School District Board of Education hereby approve the creation of a Unified Sports Program in the Cazenovia Central School District for the 2019-2020 school year.

**E. User Agreement between Cazenovia Central School District and County of Madison**

BACKGROUND

New York State will no longer allow lever voting machines for the school budget vote and board member elections. Because of this, districts must now borrow ImageCast machines from their county board of elections. There will be no charge for the use of the ImageCast machine. Costs to the district will be for printing the ballots and for two mandatory certified election inspectors (at a rate of \$12.50 per hour). The board needs to give approval of the rental of these machines.

ALTERNATIVE ACTION

Since New York State will no longer allow the use of the lever machines for voting, there is no alternative.

RECOMMENDED ACTION

Whereas New York State no longer allows the use of the lever voting machines for the school vote and;

Whereas we now must borrow ImageCast voting machines from the Madison County Board of Elections; be it

Resolved that the board of education approve the borrowing of the voting machines and the expenditure to purchase ballots and pay the trained election inspectors.

**F. Approval of EPC Referendum Vote**

**RECITAL**

WHEREAS, the District is considering undertaking a project consisting of energy performance enhancements to all District buildings, including building envelope, HVAC, control equipment and lighting improvements and furnishings, fixtures and equipment required for such purposes; architectural/engineering and other professional services fees; and all other necessary costs incidental to such work (the "Project"); and

WHEREAS, the District, is a local agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), ECL Section 8-0101, et seq., and implementing regulations, 6 NYCRR Part 617 (the "Regulations"); and

WHEREAS, the District's Board of Education reviewed the impact of the Project upon the environment, as required by the Regulations.

BE IT RESOLVED by this Board of Education as follows:

Section 1. The Board of Education has reviewed Project as required by the New York Environmental Quality Review Act and the applicable regulations promulgated pursuant thereto and hereby concludes that the Project is a Type II Action under SEQRA which will have no significant negative environmental impact and does not exceed thresholds established under 6 NYCRR Part 617, State

Environmental Quality Review Act.

Section 2. A special meeting of the qualified voters of the Cazenovia Central School District, Counties of Madison and Onondaga, State of New York, will be held in the Auxiliary Gymnasium of the Cazenovia Middle School located at 31 Emory Avenue, Cazenovia, New York on January 14, 2020 from 12:00 p.m. to 9:00 p.m., prevailing time, for the purpose of voting on the proposition described in the Notice of Special District Meeting hereinafter set forth.

Section 3. The business to be acted upon at said Special District Meeting shall be as stated in the Notice thereof, and the District Clerk is hereby authorized and directed to cause the Notice of said Special District Meeting to be published in the *Cazenovia Republican* and *Oneida Daily Dispatch*, newspapers having a general circulation within the District, such publications to be made four (4) times in such newspapers within the seven (7) weeks next preceding such Special District Meeting, the first publication to be a least forty-five (45) days prior to the date of said Special District Meeting.

Section 4. Said Special District Meeting shall be called by giving the following notice thereof:

**NOTICE OF A SPECIAL SCHOOL DISTRICT  
MEETING OF VOTERS OF THE  
CAZENOVIA CENTRAL SCHOOL DISTRICT**

**THE BOARD OF EDUCATION OF THE CAZENOVIA CENTRAL SCHOOL DISTRICT**  
**HEREBY GIVES NOTICE** that pursuant to a Resolution adopted by the Board of Education of the District on November 18, 2019, a special meeting of the qualified voters of said District will be held in the Auxiliary Gymnasium of the Cazenovia Middle School located at 31 Emory Avenue, Cazenovia, New York on January 14, 2020 from 12:00 p.m. to 9:00 p.m., prevailing time, for the purpose of voting on the proposition hereinafter set forth by voting machine or paper ballot.

**NOTICE IS ALSO HEREBY GIVEN** that a hearing for the purpose of reviewing the proposed proposition to make energy performance enhancements to all district buildings in the Cazenovia Central School District will be held on Tuesday, January 7, 2020 at 6:00 pm prevailing time, in the Auditorium of the Cazenovia High School at 31 Emory Avenue, Cazenovia, New York.

**PROPOSITION I**

Shall the Board of Education be authorized to make energy performance enhancements to all District buildings, including building envelope, HVAC, control equipment and lighting improvements and furnishings, fixtures and equipment required for such purposes, architectural/engineering and other professional services fees; and all other necessary costs incidental to such work at a total estimated cost not to exceed \$2,200,000 and obtain the necessary funds by the levy of a tax upon the taxable property of said District and collected in annual installments as provided by Section 416 of the Education Law; and in anticipation of such tax, obligations of said School District shall be issued in the principal amount not to exceed \$2,200,000.

**PLEASE TAKE FURTHER NOTICE** that qualified voters of the District may obtain applications for an absentee ballot from the office of the Clerk of the District. Completed applications must be received by the Clerk of the District no later than 4:00 p.m. on January 13, 2020 and must be received no later than 4:00 p.m. on January 7, 2020 if the absentee ballot is to be mailed to the voter. Completed applications received after 4:00 p.m. on January 7, 2020 will require the voter to personally appear at the office of the Clerk of the District to receive an absentee ballot. A listing of all persons to whom an absentee ballot is issued will be available for inspection by any qualified voter in the office of the Clerk of the District during regular business hours through 4:00 p.m., January 13, 2020.

**NOTICE IS FURTHER GIVEN** that the proposition set forth on the paper ballots or voting machine label shall appear as follows:

**PROPOSITION I**

Shall the Board of Education be authorized to make energy performance enhancements to all District buildings, including building envelope, HVAC, control equipment and lighting improvements and furnishings, fixtures and equipment required for such purposes; architectural/engineering and other professional services fees; and all other necessary costs incidental to such work at a total estimated cost not to exceed \$2,200,000 and obtain the necessary funds by the levy of a tax upon the taxable property of said District and collected in annual installments as provided by Section 416 of the Education Law; and in anticipation of such tax, obligations of said School District shall be issued in the principal amount not to exceed \$2,200,000.

**DATED:** November 18, 2019

**BY ORDER OF THE BOARD OF EDUCATION  
Janet Goris, District Clerk**

Section 5. The vote upon the proposition to be submitted to the qualified voters shall be by voting machine or paper ballot and the District Clerk is hereby authorized and directed to have the necessary ballots or ballot labels printed in form corresponding as nearly as may be with the requirements of the Education Law.

Section 6. This resolution shall take effect immediately.

The resolution was thereafter declared adopted.

VIII. Personnel Report

*Recommended for Approval*

IX. Discussion Items

X. 2<sup>ND</sup> Public Comments

XI. Advance Planning

A. Items for Future Agendas

B. Future Meeting Dates

XII. Other Board Concerns

XIII. What Did We Do for Kids?

XIV. Possible Executive Session

XV. Adjournment