

Board of Education Meeting
CAZENOVIA CENTRAL SCHOOL DISTRICT
CAZENOVIA, NY 13035-1098

MEETING MINUTES
Board of Education Conference Room
October 21, 2019
6:30 PM

Regular Meeting

Board Members Present: Dr. Jan Woodworth, JoAnne Race, Ronald Luteran, Jennifer Parmalee, Katherine Hahn and David Mehlbaum

Board Members Absent: Leigh Baldwin

Administrators Present: Matthew Reilly, Thomas Finnerty, Molly Hagan, Jennifer Raux, Geoffrey Brown, Michael Byrnes and Benjamin New

I. CALL TO ORDER:

The meeting was called to order by Jan Woodworth at 6:30 p.m. She asked for a moment of silence and then all to stand for the pledge of allegiance.

II. PUBLIC COMMENTS:

- Aidan Prial, 9 Burton Street, expressed his concern over climate change, pointing out how the use of plastic in the cafeteria is damaging the planet. He then volunteered to do research to find alternatives to the plastic being used and discarded into the landfill.
- Tucker Lounsbury, 3639 Cobb Hill Road, asked for an update on the progress of the turf field project.

III. WRITTEN COMMUNICATION: Matt Reilly read a thank you note to the District from Catharine Taylor, recently retired elementary school teacher.

IV. EDUCATIONAL HIGHLIGHTS:

- Courtney Pearsall, D'Arcangelo & Co., LLP, presented a review of the annual independent audit of the District and distributed a summary.
- Stacia Nourse, Science Department Leader, presented a review of current Science Department courses and proposed new science courses and electives at the high school for the upcoming year.
Questions were asked and answered.

V. INFORMATION AND REPORTS

Board Committees:

The Finance Committee met earlier tonight. Courtney Pearsall, D'Arcangelo & Co., LLP, gave the committee a detailed review of the independent audit.

The Policy Committee met on October 4th. They reviewed five District policies. Two of these policies will be presented for review/1st reading later during this meeting; three policies need customizing; and three policies will be presented tonight for Board approval.

The Facilities Committee met last Friday, October 18th. Interviews were conducted of companies who could provide the District with an EPC, if the Board of Education decides to enter into this type of Contract.

Questions were asked and answered.

Board President:

Dr. Jan Woodworth reported that she attended the Board Officers Conference in Rochester in September. Jan and Matt attended the Onondaga-Madison School Boards Association Annual Meeting and Dinner on Thursday, October 3rd.

Jan also made public that the Board of Education held a Retreat on October 9th in the District Office.

Reports from Administration:

Superintendent of Schools, Matt Reilly:

Matt introduced our new Director of Facilities, Geoffrey Brown.

Matt gave an update on the \$15 million Capital Project progress. A video was played of the proposed Burton Street playground updates.

Matt reminded everyone that it is School Board Recognition Week. He thanked all the Board members for their dedication to our students and presented them with a token of appreciation.

Assistant Superintendent, Thomas Finnerty:

Tom also welcomed Geoff Brown, the District's new Director of Facilities.

Tom stated that the school tax collection is now in the 2% tax penalty phase. Tom explained the process the District follows with uncollected taxes.

Tom thanked his Business Office staff for all of their efforts while the office has been in transition with a new Treasurer.

Questions were asked and answered regarding the STAR program.

VI. CONSENT AGENDA

Meeting Minutes - September 16, 2019

Committee on Special Education Report

Overnight Field Trip - Caz Aggies/FFA - Mandi Millen

Textbook Approval for Wendy Everard - English, Grade 12

Budget Transfer #1 - \$19,650

Motion made by Ron Luteran, seconded by JoAnne Race to approve the Consent Agenda.

VOTE: **IN FAVOR** 6 **OPPOSED** 0

VII. NEW BUSINESS

A. Adoption of District Policy # 7243-Student Data Breaches, # 7511-Immunization of Students and # 5660- Meal Charging and Prohibition Against Meal Shaming in the District Draft Policy Manual

Motion made by Jennifer Parmalee, seconded by Kathy Hahn to adopt the revised policy numbers 7243, 7511 and 5660.

VOTE: IN FAVOR 6 OPPOSED 0

B. Acceptance of Annual Audit

Motion made by Dave Mehlbaum, seconded by Ron Luteran to approve the Annual Audit.

VOTE: IN FAVOR 6 OPPOSED 0

C. Approval of Boys Ice Hockey Team Combination 2019-2020

Motion made by Kathy Hahn, seconded by JoAnne Race to approve the Sports Team Combination.

VOTE: IN FAVOR 6 OPPOSED 0

D. Approval of Audit Recommendations from NYS Comptroller on Information Technology

Motion made by Ron Luteran, seconded by Dave Mehlbaum to approve the Audit recommendations from the NYS Comptroller.

Discussion ensued.

VOTE: IN FAVOR 6 OPPOSED 0

E. Ratification of Agreement between the Cazenovia Central School District and the Cazenovia Support Staff Union

No Motion. The Board will table this item and move into Executive Session at the end of the meeting to discuss.

F. Retirement Contribution Reserve Sub-Fund Resolution

Motion made by Jennifer Parmalee, seconded by Dave Mehlbaum to approve the creation of the TRS Reserve.

Discussion ensued.

VOTE: IN FAVOR 6 OPPOSED 0

VIII. PERSONNEL REPORT

Motion made by JoAnne Race, seconded by Ron Luteran to approve the Personnel Report.

VOTE: **IN FAVOR** 6 **OPPOSED** 0

IX. DISCUSSION ITEMS

First Reading of District Policy Numbers:

- 5674 - Data Networks and Security Access
- 7330 - Searches and Interrogations of Students

Board Goals - no information was presented.

X. 2nd PUBLIC COMMENTS: None.

XI. ADVANCE PLANNING

A. Items for Future Agendas:

School Board Convention plans for this week were discussed.
The Strategic Plan. Discussion ensued.
Turf field update from LA Group.
Students and climate change initiative.

B. Future Meeting Dates

- Policy Committee - Thursday, November 14th at 5:30 pm.
- Personnel Committee - Friday, November 1st at 7:00 am.
- Board of Education Meeting - Monday, November 18th at 6:30 pm.

XII. OTHER BOARD CONCERNS: None.

XIII. WHAT DID WE DO FOR KIDS?

Learned about new science courses
Approved a field trip to Indianapolis for the agriculture students
Approved coaches
Approved new policies
Approved the multi-district boys ice hockey team
Facilities will be improved

XIV. EXECUTIVE SESSION

Motion made by Ron Luteran and seconded by Kathy Hahn to move into Executive Session to discuss an employee Contract.

VOTE: **IN FAVOR** 6 **OPPOSED** 0

The Board of Education moved into Executive Session at 8:00 pm.

Motion made by Dave Mehlbaum, seconded by Jennifer Parmalee to move back into Public Session.

VOTE: **IN FAVOR** 6 **OPPOSED** 0

The Board of Education returned to Public Session at 8:38 pm.

E. Ratification of Agreement between the Cazenovia Central School District and the Cazenovia Support Staff Union.

Motion made by Ron Luteran, seconded by JoAnne Race to approve the Agreement between the Cazenovia Central School District and the Cazenovia Support Staff Union.

VOTE: **IN FAVOR** 6 **OPPOSED** 0

XV. ADJOURNMENT

Motion made by Jennifer Parmalee, seconded by Kathy Hahn to adjourn at 8:39 pm.

Janet Goris, District Clerk