

Board of Education Meeting
CAZENOVIA CENTRAL SCHOOL DISTRICT
CAZENOVIA, NY 13035-1098

MEETING MINUTES
Board of Education Conference Room
November 18, 2019
6:30 PM

Regular Meeting

Board Members Present: Dr. Jan Woodworth, JoAnne Race, Ronald Luteran, Katherine Hahn, Leigh Baldwin and David Mehlbaum

Board Members Absent: Jennifer Parmalee

Administrators Present: Matthew Reilly, Thomas Finnerty, Molly Hagan, Geoffrey Brown, Michael Byrnes, Jean Regan and Benjamin New

I. CALL TO ORDER:

The meeting was called to order by Jan Woodworth at 6:30 p.m. She asked for a moment of silence and then all to stand for the pledge of allegiance.

II. WRITTEN COMMUNICATION: None.

III. EDUCATIONAL HIGHLIGHTS: Unified Sports

Mike Byrnes, Coordinator of Athletics & Communications, introduced Todd Nelson from NYSPHSAA and Nathan Johnson from Special Olympics, NY.

Mr. Nelson and Mr. Johnson gave a presentation on the Unified Sports Program and distributed literature about this interscholastic program which includes students with disabilities.

Questions were asked and answered.

IV. PUBLIC COMMENTS:

- Alison and Eli Gifford, 13 Nelson Street, expressed concern about the National Honor Society evaluation process. She distributed an evaluation draft form that she created that could be used as a method of assessment that would be more measurable and not as subjective. She encouraged the Board to review the evaluation form.
- Kathleen Benedict, 1608 Route 20 E., asked for an update on the Strategic Plan.

V. INFORMATION AND REPORTS

Board Committees:

The Facilities Committee: The committee met last week. They discussed the \$15 million Capital Project and selected a company to submit an Environmental Performance Evaluation of our facilities. The Facilities Committee recommends a District vote to approve the EPC. Tom Finnerty added that a public referendum would allow the District to receive 10% additional building aid from the State of NY.

An external sports facilities update was given by Dave Mehlbaum and Matt Reilly.

The Personnel Committee: The Personnel Committee met. Contract issues were discussed. The committee also discussed the SuperEval. This online leadership evaluation has been updated and improved since previously reviewed and the committee has decided now to begin to use it.

Questions were asked and answered.

Board President:

Dr. Jan Woodworth reported that the Board of Education Annual Convention last month had great workshops this year with few workshops that were closed out.

Jan mentioned that she received an email from the Central NY School Boards Association inviting all school district members to attend a presentation on Vaping at 7:00 pm this Wednesday, November 20 at East Syracuse-Minoa High School.

Reports from Administration:

Superintendent of Schools, Matt Reilly:

Matt reported that the SuperEval workshop at the convention was very good. He received pricing for the use of this product.

Matt met with the group of students that were concerned with the environmental impact of the use of Styrofoam and plastic products in the cafeteria. Matt reported that changes have already been implemented. The cafeteria has eliminated the use of Styrofoam cups and plastic straws. The cafeteria is moving forward with ordering metal flatware instead of plastic. The students are very enthusiastic with these changes.

Matt encouraged the Board members to attend a presentation given by Marianne Angelillo this Thursday evening, November 21 at 7:00 pm in the high school auditorium. She will be talking about her own family experience with underage drinking.

Assistant Superintendent, Thomas Finnerty:

Tom gave an update on the Smart Schools Bond Act. He stated that the District has implemented phase two. Unfortunately, updating the District servers would be in phase three and the process has been moving very slowly for all Districts. The District may have to replace our servers with funds from our District reserves.

VI. CONSENT AGENDA

Meeting Minutes - October 21, 2019

Committee on Special Education Report

Overnight Field Trip - Boys Varsity Basketball, Coaches vs. Cancer in Lake George, NY.

Motion made by Ron Luteran, seconded by Dave Mehlbaum to approve the Consent Agenda.

VOTE: **IN FAVOR** 6 **OPPOSED** 0

VII. NEW BUSINESS

A. Adoption of District Policy # 5674 - Data Networks and Security Access and 7330 - Searches and Interrogations of Students in the District Draft Policy Manual.

Motion made by JoAnne Race, seconded by Kathy Hahn to adopt the revised policy numbers 5674 and 7330.

VOTE: IN FAVOR 6 OPPOSED 0

B. Acceptance of Tax Collector’s Report

Motion made by Ron Luteran, seconded by Leigh Baldwin to approve the Tax Collector’s Report.

Tom Finnerty provided details of the report.

VOTE: IN FAVOR 6 OPPOSED 0

C. Approval of the 2020-2021 Budget Calendar

Motion made by Dave Mehlbaum, seconded by Kathy Hahn to approve the 2020-2021 Budget Calendar.

Tom Finnerty distributed copies of the Budget Calendar and gave details of the budget process.

VOTE: IN FAVOR 6 OPPOSED 0

D. Approval of a Unified Sports Program

Motion made by Ron Luteran, seconded by JoAnne Race to approve the creation of a Unified Sports Program.

VOTE: IN FAVOR 6 OPPOSED 0

E. Approval of a User Agreement between Cazenovia Central School District and the County of Madison Board of Elections

Motion made by JoAnne Race, seconded by Kathy Hahn to approve a User Agreement between Cazenovia Central School District and the County of Madison Board of Elections.

Discussion ensued.

VOTE: IN FAVOR 6 OPPOSED 0

F. Approval of EPC Referendum and Vote

Motion made by Ron Luteran, seconded by JoAnne Race to approve an EPC Referendum and Vote.

Discussion ensued.

VOTE: IN FAVOR 6 OPPOSED 0

VIII. PERSONNEL REPORT

Motion made by JoAnne Race, seconded by Dave Mehlbaum to approve the Personnel Report.

Discussion ensued.

VOTE: IN FAVOR 6 OPPOSED 0

IX. DISCUSSION ITEMS

Kathy Hahn stated that at the next School Board meeting she will present a summary of the propositions put forth during the delegates meeting she attended at the Annual School Board Convention in October.

Jan mentioned that the Board Goals are displayed on the wall in the Board of Education Conference Room. She encouraged all to take a look.

Discussion ensued regarding student representation on the Board and Board members visiting the school buildings.

X. 2nd PUBLIC COMMENTS: None.

XI. ADVANCE PLANNING

A. Items for Future Agendas: None.

B. Future Meeting Dates

- Policy Committee - Friday, December 6th at 7:30 am.
- Facilities Sub-Committee - Monday, December 9th at 6:30 pm.
- Board of Education Meeting - Monday, December 16 at 6:30 pm. The meeting will start with an Executive Session at 5:30.
- Finance Committee - Tom will send an email with possible meeting dates.

XII. OTHER BOARD CONCERNS: None.

XIII. WHAT DID WE DO FOR KIDS?

Approved a Unified Sports Program
Approved coaches, subs and taxes collected

Approved a field trip for the Varsity Basketball Team
Approved the vote for environmental performance enhancements
Working toward improvements with the District external sports facilities

XIV. EXECUTIVE SESSION

Motion made by Ron Luteran and seconded by Leigh Baldwin to move into Executive Session to discuss an employee Contract.

VOTE: **IN FAVOR** 6 **OPPOSED** 0

The Board of Education moved into Executive Session at 7:49 pm.

Motion made by Ron Luteran, seconded by Kathy Hahn to move back into Public Session.

VOTE: **IN FAVOR** 6 **OPPOSED** 0

The Board of Education returned to Public Session at 8:17 pm.

XV. ADJOURNMENT

Motion made by Ron Luteran, seconded by Kathy Hahn to adjourn at 8:18 pm.

VOTE: **IN FAVOR** 6 **OPPOSED** 0

Janet Goris, District Clerk