

Board of Education Meeting  
**CAZENOVIA CENTRAL SCHOOL DISTRICT**  
**CAZENOVIA, NY 13035-1098**

**MEETING MINUTES**  
Board of Education Conference Room  
December 16, 2019  
5:30 PM

**Regular Meeting**

**Board Members Present:** Dr. Jan Woodworth, JoAnne Race at 6:05 pm, Ronald Luteran, Katherine Hahn at 5:56 pm, Leigh Baldwin, Jennifer Parmalee at 5:51 pm and David Mehlbaum

**Board Members Absent:**

**Administrators Present:** Matthew Reilly, Thomas Finnerty, Molly Hagan, Geoffrey Brown, Jean Regan, Patrick Ruddy and Benjamin New

**I. CALL TO ORDER:**

The meeting was called to order by Jan Woodworth at 5:42 p.m. She asked for a moment of silence and then all to stand for the pledge of allegiance.

**II. PROPOSED EXECUTIVE SESSION:**

**Motion** made by Ron Luteran and seconded by Dave Mehlbaum to move into Executive Session to discuss an employee Contract.

**VOTE:**        **IN FAVOR**   4                  **OPPOSED**   0  

**The Board of Education moved into Executive Session at 5:43 pm.**

**Motion** made by Ron Luteran, seconded by JoAnne Race to move back into Public Session.

**VOTE:**        **IN FAVOR**   7                  **OPPOSED**   0  

**The Board of Education returned to Public Session at 6:28 pm.**

**III. WRITTEN COMMUNICATION:** Matt Reilly will discuss his written communication received during Discussion Items.

**IV. EDUCATIONAL HIGHLIGHTS:**

**Chamber Choir**

Maggie Bartlett, Fine Arts Department Leader, introduced members of the Chamber Choir and conducted them in four seasonal songs.

### **CTE Department**

Chris Hurd, CTE Department Leader, along with other faculty from the department; Christina New, Sara McDowell, Thuc Phan, Jason Hyatt and Mandi Millen presented an overview of current course offerings and an update of proposed new courses for the future. The faculty brought examples of some of the class projects the students have been working on this year.

### **International Club**

Kristin Reichert, International Club Advisor, along with current International Club members, Jake Tobin, Samantha Combs and Lily Sorbello, gave a presentation on the learning aspect of the trips provided through the International Club. Two former students gave videotaped comments on trips they had taken with the Club and the impact these trips had on their lives.

Kristin Reichert then gave a slide presentation on a proposed International Club Trip to Alaska for a week in June - July 2020. Kristin explained how the destination of Alaska was determined, the choice for World Strides, the travel company they are planning on using, presented a list of the points of interest during the trip and explained the fund raising process.

Questions were asked and answered.

**V. PUBLIC COMMENTS:** None.

### **VI. INFORMATION AND REPORTS**

#### **Board Committees:**

The Policy Committee met on December 6<sup>th</sup>. The committee discussed two policies that are on the agenda tonight for a 1<sup>st</sup> Reading.

The Facilities Committee met with community members, students and coaches. They discussed Maximum Cost Allowance and updating our athletic fields.

#### **Board President:**

Dr. Jan Woodworth reported that since the last meeting she has signed paperwork for the purchase of three new buses which are gas fueled not diesel. Tom Finnerty talked about the new buses which are quieter.

Discussion ensued.

#### **Reports from Administration:**

##### **Superintendent of Schools, Matt Reilly:**

Matt commented that he has been very proud of all the things going on in the schools this month.

Matt gave a Capital Project process update. He mentioned that he attended a retirement party for Charles Borgognoni, Executive Director of the CNY School Boards Association. Matt stated that he has been impressed with the concerts at the schools this holiday season. Matt invited the Board members to the Cazenovia Chamber of Commerce State of the Area presentation on January 23<sup>rd</sup>. Matt met with BOCES representatives regarding the SuperEval online leadership evaluation tool and has arranged for Board training possibly in February. Last week, Cazenovia hosted the BOCES Services visit. This was

a meeting with BOCES Instructional Support Services administrators and local school districts to review the BOCES Instructional Support Services each District utilizes and then proposes possible services the districts might consider to use in the future. Matt and Tom remarked that the BOCES Grant Writing Service could be useful. Matt communicated that all Cazenovia fall athletic teams were recognized as Scholar Athlete Teams.

**Assistant Superintendent, Thomas Finnerty:**

Tom gave an update on the \$15M Capital Project process. Tom stated that the EPC referendum vote is moving forward, he distributed informational postcards about the Contract that will be mailed to District residents in the beginning of January. Tom then gave an explanation of the Multi-Year Max Cost Allowance and stated that this could be used for potential improvements to the athletic fields in the District. Tom distributed a chart showing the District's Multi-Year Max Cost Allowance calculations.

Discussion ensued.

**VII. CONSENT AGENDA**

Meeting Minutes - November 18, 2019  
Committee on Special Education Report  
Overnight Field Trip - Select Music Festival, Ithaca College, NY - Maggie Bartlett, Dept. Leader  
Field Trip - Music Festival - Darien Lake, NY - Mary Coburn, Teacher Chaperone  
Overnight Field Trip - Academic Decathlon - SUNY Brockport - Ben Wightman, Club Advisor  
Overnight Field Trip - International Club - Trip to Alaska - Kristin Reichert, Club Advisor

**Motion** made by Ron Luteran, seconded by JoAnne Race to approve the Consent Agenda.

**VOTE:**        **IN FAVOR**   7                  **OPPOSED**   0  

**VIII. NEW BUSINESS**

**A.     Approval of Election Officials**

**Motion** made by JoAnne Race, seconded by Kathy Hahn to approve the election officials.

**VOTE:**        **IN FAVOR**   7                  **OPPOSED**   0  

**B.     Acceptance of Donation**

**Motion** made by Kathy Hahn, seconded by Leigh Baldwin to accept the Donation from Robert Hood.

Jan read the details of the donation. Matt thanked Bob Hood for his generosity and support of our students.

**VOTE:**        **IN FAVOR**   7                  **OPPOSED**   0  

**C.     Approval of new High School Courses in the 2020-2021 School Year**

**Motion** made by Ron Luteran, seconded by JoAnne Race to approve the new High School Courses in the 2020-2021 School Year.

Matt Reilly recognized the Department Leaders and students for the development of these new courses of interest.

**VOTE:**        **IN FAVOR**   7                      **OPPOSED**   0  

**VIX. PERSONNEL REPORT**

**Motion** made by Kathy Hahn, seconded by Jen Parmalee to approve the Personnel Report.

**VOTE:**        **IN FAVOR**   7                      **OPPOSED**   0  

**X. DISCUSSION ITEMS**

**7440 - Student Voter Registration and Pre-Registration Policy - 1<sup>st</sup> Reading:**

Written communication - Matt received an email from an advocate from the Disability Rights New York Organization. She was reminding all school districts that when the board of education creates a policy to encourage student voter registration, this policy needs to provide the same equal opportunities for students with disabilities. Due to this communication, Matt suggested that the Policy Committee review the Student Voter Registration Policy again to ensure that the District complies with these guidelines.

**5661 - Wellness Policy - 1<sup>st</sup> Reading:** No discussion.

**New Policy - Student Representative on the School Board:**

Tom stated that this policy would need to be determined by public referendum every other year. It was suggested that the Board members read the policy and the Board will reconvene on this policy. At that time, the Board of Education can decide if they want a student representative on the Board.

**XI. 2<sup>nd</sup> PUBLIC COMMENTS:** None.

**XII. ADVANCE PLANNING**

A. Items for Future Agendas: Policy # 7440 - Student Voter Registration and Pre-Registration  
Policy # 5661 - Wellness Policy  
Student Representative on the School Board Policy

B. Future Meeting Dates

- Policy Committee - Friday, January 3<sup>rd</sup> at 8:00 am.
- SuperEval Training - February 12<sup>th</sup> 6:00 pm - 8:00 pm (2 hrs.) light dinner
- Facilities Committee - December 18<sup>th</sup> at 7:00 am.
- Finance Committee - January 13<sup>th</sup> at 5:30 pm.

**XIII. WHAT DID WE DO FOR KIDS?**

Approved new, exciting courses

Approved a donation for a program called, "Emotion into Art"

Approved many field trips

**XIV. POSSIBLE EXECUTIVE SESSION**

**Motion** made by Ron Luteran and seconded by Kathy Hahn to move into Executive Session to discuss an employee Contract.

**VOTE:            IN FAVOR   7                      OPPOSED   0**

**The Board of Education moved into Executive Session at 7:49 pm.**

**Motion** made by Kathy Hahn, seconded by Dave Mehlbaum to move back into Public Session.

**VOTE:            IN FAVOR   7                      OPPOSED   0**

**The Board of Education returned to Public Session at 8:34 pm.**

**XV. ADJOURNMENT**

**Motion** made by Leigh Baldwin, seconded by Ron Luteran to adjourn at **8:35 pm.**

**VOTE:            IN FAVOR   7                      OPPOSED   0**

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Janet Goris, District Clerk