

Board of Education Meeting  
**CAZENOVIA CENTRAL SCHOOL DISTRICT**  
**CAZENOVIA, NY 13035-1098**

**MEETING MINUTES**  
Board of Education Conference Room  
February 10, 2020 at 6:30 PM

**Regular Meeting**

**Board Members Present:** Dr. Jan Woodworth, JoAnne Race, Ronald Luteran, Katherine Hahn, Leigh Baldwin at 7:09 pm, Jennifer Parmalee at 7:49 pm and David Mehlbaum

**Board Members Absent:**

**Administrators Present:** Matthew Reilly, Molly Hagan, Patrick Ruddy, Thomas Finnerty, Jennifer Raux, Geoffrey Brown and Benjamin New

**I. CALL TO ORDER:**

The meeting was called to order by Jan Woodworth at 6:28 p.m. She asked for a moment of silence and then all to stand for the pledge of allegiance.

**II. WRITTEN COMMUNICATION:** Matt Reilly mentioned that he received numerous emails regarding school safety during the previous week.

Jan Woodworth reported that she received a letter from the NYSSBA thanking the District for renewing our membership.

**III. EDUCATIONAL HIGHLIGHTS:**

Kristi Chiarello, English Department Leader, reported that the Juniors took the English Regents in January this year and did very well. Next year a new course, Creative Writing, will be offered. This year was the first year for a Humanities Course taught by Nicole Littlepage. Nicole and two of her students, Matthew Knutsen and Eli Hunt, gave an update of the Humanities Course and what was accomplished.

**IV. PUBLIC COMMENTS:** None.

**V. INFORMATION AND REPORTS**

**Board Committees:**

The Policy Committee met on February 5<sup>th</sup>. JoAnne Race gave an update of what was discussed and mentioned that there are two policies that are on the agenda tonight for a 1st Reading.

JoAnne Race and Ron Luteran visited the Middle School for a guided tour. They attended a 7<sup>th</sup> grade math class, a 5<sup>th</sup> grade French class and a 6<sup>th</sup> grade social studies class. They were both impressed by the coursework.

The Facilities Committee met on January 24<sup>th</sup>. They discussed what an outdoor fields improvement project could look like.

Matt and JoAnne attended a Legislative Forum on February 1<sup>st</sup>. JoAnne gave an update on what was discussed.

Matt reported that he would be in Albany for the Winter Institute and Lobby Day during the first week of March.

**Board President:**

Dr. Jan Woodworth reported that since the last meeting she has met with Matt a few times and she and Matt met with a parent this morning.

Jan announced that OCM BOCES is looking for Board Member nominations. If anyone would like to nominate someone, Jan has the forms to complete.

**Reports from Administration:**

**Superintendent of Schools, Matt Reilly:**

Matt mentioned that the \$15 million project bid openings will take place tomorrow.

Matt announced that the Clinton Girls Hockey Team won the State Championship over the weekend. We have one hockey player from Cazenovia on the Team, Briana Rockwood. Congratulations to the Girls Hockey Team!

Matt distributed a handout describing the Principal search process. He explained each phase in the process.

Questions were asked and answered.

**Assistant Superintendent of Schools, Thomas Finnerty:**

Tom gave an update on the work he has completed so far with Budget calculations. He showed a slide presentation he prepared on the Tax Cap Calculation and the Rollover Budget. Tom discussed some of the District's options at this point.

**VI. CONSENT AGENDA**

Meeting Minutes - January 13, 2020  
Committee on Special Education Report  
Overnight Field Trip - Varsity Baseball Team, Myrtle Beach, SC - Tim Mascari and Jack Malmshemer, Teachers in Charge.

**Motion** made by Ron Luteran, seconded by Dave Mehlbaum to approve the Consent Agenda.

**VOTE:**        **IN FAVOR**   6                  **OPPOSED**   0

**VII. NEW BUSINESS**

**A. Bond Resolution of the CCSD adopted February 10, 2020, authorizing the issuance and sale of serial bonds or notes in anticipation of such bonds in the aggregate principal amount not to exceed \$2,200,000.**

**Motion** made by Kathy Hahn, seconded by Leigh Baldwin to adopt the Bond Resolution authorizing the issuance and sale of serial bonds or notes in anticipation of such bonds in the aggregate principal amount not to exceed \$2,200,000.

**VOTE:            IN FAVOR   6                      OPPOSED   0**

**B.        2020-2021 Bus Purchase - Bond, SEQRA, VOTE**

**Motion** made by Ron Luteran, seconded by JoAnne Race to adopt the Resolution for the 2020-2021 Bus Purchase, Bond, SEQRA and Vote.

Discussion: Tom explained the bus purchase process. Matt made note of the time change for the vote from 7 am - 9 pm to the proposed 12 pm - 9 pm.

**VOTE:            IN FAVOR   6                      OPPOSED   0**

**C.        Designation of Public Hearing**

**Motion** made by JoAnne Race, seconded by Dave Mehlbaum to approve the Designation of May 12, 2020 at 6:30 pm as the date and time for a Public Hearing on the Budget Vote

**VOTE:            IN FAVOR   6                      OPPOSED   0**

**D.        2018-2019 Extra-Classroom Activity Fund Audit - Corrective Action Plan**

**Motion** made by JoAnne Race, seconded by Dave Mehlbaum to approve the 2018-2019 Extra-Classroom Activity Fund Audit - Corrective Action Plan.

Discussion: Tom explained the Extra Classroom Activity Fund and distributed a handout of the Corrective Action Plan.

**VOTE:            IN FAVOR   6                      OPPOSED   0**

**VIII. PERSONNEL REPORT**

**Motion** made by Ron Luteran, seconded by Dave Mehlbaum to approve the Personnel Report.

Discussion: Jan commented that the Personnel Report includes a retiring teacher with over 31 years of teaching experience and the Coaches List includes many volunteer coaches.

**VOTE:            IN FAVOR   6                      OPPOSED   0**

**IX. DISCUSSION ITEMS**

Policy # 7680 - Independent Educational Evaluations and Policy # 7540 - Suicide. 1<sup>st</sup> Readings

Discussion ensued.

X. **2<sup>nd</sup> PUBLIC COMMENTS:** None

XI. **ADVANCE PLANNING**

A. Items for Future Agendas:

SuperEval Training, Wednesday, February 12 from 6:00 pm - 8:00 pm.

B. Future Meeting Dates

- Policy Committee - Monday, March 9<sup>th</sup> at 8:00 am.
- Finance Committee - Wednesday, February 26<sup>th</sup> at 8:00 am
- Facilities Committee - Friday, February 28<sup>th</sup> at 7:30 am.

XII. **WHAT DID WE DO FOR KIDS?**

Approved a field trip for the Varsity Baseball Team  
Hired coaches  
Approved new courses in English  
Approving the Corrective Action Plan

Adopted new policies  
Streaming the movie Angst in May  
Approved a plan to purchase new buses

XIII. **POSSIBLE EXECUTIVE SESSION**

**Motion** made by Ron Luteran and seconded by Kathy Hahn to move into Executive Session to discuss a pending litigation.

**VOTE:**        **IN FAVOR**   7                  **OPPOSED**   0  

**The Board of Education moved into Executive Session at 7:55 pm.**

**Motion** made by Ron Luteran, seconded by Dave Mehlbaum to move back into Public Session.

**VOTE:**        **IN FAVOR**   7                  **OPPOSED**   0  

**The Board of Education returned to Public Session at 8:48 pm.**

XIV. **ADJOURNMENT**

**Motion** made by Jennifer Parmalee, seconded by Ron Luteran to adjourn at **8:48 pm.**

**VOTE:**        **IN FAVOR**   7                  **OPPOSED**   0  

---

Janet Goris, District Clerk