

Board of Education Meeting
CAZENOVIA CENTRAL SCHOOL DISTRICT
CAZENOVIA, NY 13035-1098

MEETING MINUTES
High School Auditorium
March 16, 2020 at 6:30 PM

Regular Meeting

Board Members Present: Dr. Jan Woodworth, JoAnne Race, Ronald Luteran, Katherine Hahn, David Mehlbaum, Leigh Baldwin @ 6:39 pm and Jennifer Parmalee

Board Members Absent:

Administrators Present: Matthew Reilly, Thomas Finnerty and Geoffrey Brown

I. CALL TO ORDER:

The meeting was called to order by Dr. Jan Woodworth at 6:31 pm. She asked for a moment of silence and then all to stand for the pledge of allegiance.

II. WRITTEN COMMUNICATION:

Matt Reilly explained that there was an Executive Order by the NYS Governor allowing School Districts to conduct Board of Education meetings by teleconference due to the Coronavirus outbreak.

Matt stated that the Board received a letter from parents concerned about the class sizes of the current 1st grade at Burton Street. The parents propose that another class in that grade be created.

III. EDUCATIONAL HIGHLIGHTS: Math Presentation - Kim Schug, Math Dept. Leader

Cancelled. Will reschedule in the future.

IV. PUBLIC COMMENTS: N/A.

V. INFORMATION AND REPORTS:

Board Committees:

The Policy Committee met on Friday. They discussed the COVID-19 issues and the policy Student Data Breaches and Teacher and Administration Data. There are also two policies on the agenda for adoption tonight.

The Facilities Committee met and there is an item on the agenda to discuss later during tonight's meeting.

The Finance Committee met earlier this month and the relocation of funds was discussed. Tom explained this process.

Board President - Dr. Jan Woodworth:

Matt, Tom and Jan attended a legal briefing of Ed law 2-D.

The BOCES Annual Meeting is scheduled on April 1st. All Board members are invited to attend.

Superintendent of Schools - Matthew Reilly:

The Administrative Team met this afternoon to reflect on the circumstances over the past two weeks with regard to the Coronavirus. The Team developed plans for the distribution of breakfast and lunch and chrome books for students to take home and an increase of internet connectivity hot spots. The Team also discussed an increase in communication to parents and the collaborative work teachers have been implementing on lesson plans on-line for their students.

Matt attended a lobbying session in Albany last week. He stated that it was good to talk to our legislators but the circumstances have changed over the last week with regard to our needs.

Matt reported that the principal searches for Burton Street and Green Street Schools were a success. The response rate was outstanding. Video interviews will be conducted next week for 25 candidates.

Assistant Superintendent, Thomas Finnerty:

Tom gave a brief update on the budget work he has been able to accomplish in the last few weeks. The Board will need to schedule a Budget Work Session.

Tom stated that he and Cindy Hirt attended an emergency management meeting with the CNY Association of School Personnel Administrators.

Tom is presenting for Board approval a Resolution for the Emergency Closure of the schools in the District. Tom read and explained the items in the Resolution.

Questions were asked and answered. Discussion ensued.

Question asked about remote learning. What will it look like?
Discussion ensued.

Tom proposed that a Board of Education Budget Work Session take place soon. March 30, 2020 at 6:30 pm was agreed upon. The location will be determined at a later date.

Jennifer Parmalee left the meeting at 7:09 pm.

VI. CONSENT AGENDA:

Meeting Minutes - February 10, 2020 and February 28, 2020
Committee on Special Education Report
Textbook Approval - Joseph Schettine - Ways of the World since 1200 C.E.
Textbook Approval - Kate Henneberry - Posted

Motion made by Ron Luteran, seconded by Kathy Hahn to approve the Consent Agenda.

VOTE: **IN FAVOR** 6 **OPPOSED** 0

VII. NEW BUSINESS

A. Adoption of District Policy Numbers 7680 - Independent Educational Evaluations and 7540 - Suicide Prevention in the District Policy Manual

Motion made by JoAnne Race, seconded by Ron Luteran to adopt Policy Numbers 7680 - Independent Educational Evaluations and 7540 - Suicide Prevention in the District Policy Manual.

VOTE: **IN FAVOR** 6 **OPPOSED** 0

B. Adoption of the 2020-2021 School Calendar

Motion made by Kathy Hahn, seconded by Dave Mehlbaum to adopt the 2020-2021 School Calendar.

VOTE: **IN FAVOR** 6 **OPPOSED** 0

C. Abolishment of Two Teaching Positions and Formation of Two Teaching Positions

Motion made by Kathy Hahn and seconded by JoAnne Race to approve the abolishment of two teaching positions and formation of two teaching positions.

Matt explained the decision to propose these teaching position shifts.

VOTE: **IN FAVOR** 6 **OPPOSED** 0

Jennifer Parmalee returned to the meeting at 7:20 pm.

D. Sports Combination between Morrisville-Eaton CSD and Cazenovia CSD for Boys Varsity Lacrosse.

Motion made by Ron Luteran and seconded by Dave Mehlbaum to approve the sports combination for Boys Varsity Lacrosse between Morrisville-Eaton CSD and Cazenovia CSD.

Matt explained the circumstances for this recommendation.

VOTE: **IN FAVOR** 7 **OPPOSED** 0

Discussion ensued regarding spring sports.

E. Resolution to Pay District Employees During the Emergency Closure of the Schools.

Motion made by JoAnne Race and seconded by Leigh Baldwin to approve the Resolution to pay District employees during the Emergency School Closure.

It was stipulated that the dates on the Resolution be corrected.

VOTE: **IN FAVOR** 7 **OPPOSED** 0

VIII. PERSONNEL REPORT:

Motion made by Dave Mehlbaum and seconded by Ron Luteran to approve the Personnel Report.

Jan stated that there were three retirements on the report with many years of experience for each employee. The Board of Education applauded the dedication of these retirees.

VOTE: IN FAVOR 7 OPPOSED 0

IX. DISCUSSION ITEMS:

Facilities Committee meeting update - Dave Mehlbaum gave a summary of the meeting. Improvement of the Athletic Fields was discussed.

Ron Luteran complimented Geoff Brown for his hard work.

Overnight Field Trips - Matt reported on the following:

The Varsity Baseball Team's overnight field trip to Myrtle Beach has been suspended.

The Academic Decathlon Team's competition in Alaska will be conducted on line now.

The Senior Class was planning a trip to Boston. They will push back the date for the trip in hopes that in June, it will be safe for students to travel.

International Club Trip to Alaska June 30 - July 6, 2020. Matt distributed handouts from the Club Advisor, Kristin Reichert.

Discussion ensued.

X. ADVANCE PLANNING:

Items for Future Agendas - One more policy for the Policy Manual will be added to the April 2020 Agenda.

Future Meeting Dates - Policy Committee Meeting - April 17, 2020 at 8:00 am.
Board of Education Budget Work Session Meeting - March 30, 2020 at 6:30 pm.

XI. WHAT DID WE DO FOR KIDS?

Teachers remote learning	Administration Teams plans for Emergency School Closure
Adopted Suicide Prevention Policy	Merging Boys Lacrosse Teams
Adopted the School Calendar for next year	
The work the custodial staff has undertaken to disinfect the schools	

XII. POSSIBLE EXECUTIVE SESSION: None.

XIII. ADJOURNMENT:

Motion made by Ron Luteran to adjourn the meeting at **7:38 pm.**

VOTE: IN FAVOR 7 OPPOSED 0

Janet Goris, District Clerk