

Board of Education Meeting
CAZENOVIA CENTRAL SCHOOL DISTRICT
CAZENOVIA, NY 13035-1098

MEETING MINUTES
via Zoom on District Website
May 19, 2020 at 6:30 PM

Regular Meeting

Board Members Present: Dr. Jan Woodworth, JoAnne Race, Ronald Luteran, Katherine Hahn, David Mehlbaum and Leigh Baldwin

Board Members Absent: Jennifer Parmalee

Administrators Present: Matthew Reilly and Thomas Finnerty

I. CALL TO ORDER:

The meeting was called to order by Dr. Jan Woodworth at 6:31 pm. She asked for a moment of silence and then all to stand for the pledge of allegiance.

II. WRITTEN COMMUNICATION: None.

III. EDUCATIONAL HIGHLIGHTS: None.

IV. INFORMATION AND REPORTS:

Board Committees: None.

Board President - Dr. Jan Woodworth:

Jan has responded to several emails regarding the school board vote and election. She will be participating in a Board of Education Candidate Forum on June 2, 2020 at 6:00 pm via Zoom which will be posted to the District website.

Superintendent of Schools - Matthew Reilly:

Matt reported that the District has been busy discussing the end of the school year plans which includes the distribution of yearbooks and locker contents, the return of Chromebooks and textbooks and how to celebrate students. Building principals and teachers will be contacting parents. The District has been planning multiple possibilities for graduation.

Matt stated that planning has begun on conducting surveys regarding remote learning on Google Forms to decide what worked and what needs improvement.

Questions were asked and answered.

Matt commented that decisions on summer school this year will be decided by the Governor at the end of this month. At this point, it is unclear if the District will be expected to continue with meal distribution after the school year ends.

Assistant Superintendent, Thomas Finnerty:

Tom gave a brief update on his budget preparation. He is working on all reports which are needed to be submitted. These reports will total approximately 120 pages of material when completed.

Tom reported that the Capital Project is up and running. Site work, tunnel prep work, demolition in the math wing, demolition in the new high school office and demolition at Burton Street have all begun.

Tom commented that the EPC project letters of intent had to be resubmitted for each location.

Preparations are being made for short-term borrowing. Due to COVID-19 our building projects are being completed sooner than planned. Therefore, contractors will need to be paid sooner than planned. This will result in borrowing funds.

Questions were asked and answered.

V. CONSENT AGENDA:

**Meeting Minutes - April 20, 2020 and May 14, 2020 (work session)
Committee on Special Education Report**

Motion made by Ron Luteran, seconded by JoAnne Race to approve the Consent Agenda.

Matt commented that Special Education Annual Reviews this year are being conducted remotely.

VOTE: IN FAVOR 6 OPPOSED 0

VI. NEW BUSINESS

A. Authorization for Publication of the Notice of Annual School District Vote - COVID-19

Motion made by JoAnne Race, seconded by Kathy Hahn to approve the authorization for publication of the Notice of Annual School District Vote - COVID-19.

Questions were asked and answered. Discussion ensued.

VOTE: IN FAVOR 6 OPPOSED 0

B. Approval of Proposed 2020-2021 School Budget

Motion made by Ron Luteran, seconded by JoAnne Race to approve the 2020-2021 School Budget.

Questions were asked and answered. Discussion ensued.

VOTE: IN FAVOR 6 OPPOSED 0

C. Approval of the Middle School Handbook

Motion made by Kathy Hahn and seconded by JoAnne Race to approve the Middle School Handbook.

Matt explained that there were no changes from last year's handbook.

Questions were asked and answered. Discussion ensued.

VOTE: IN FAVOR 6 OPPOSED 0

D. Abolishment of One Teaching Position

Motion made by JoAnne Race and seconded by Leigh Baldwin to approve the abolishment of one teaching position.

Matt explained that there were no teacher cuts due to a science teacher retirement.

VOTE: IN FAVOR 6 OPPOSED 0

E. Approval of 5-Year Agreement with BOCES to Provide a Lit-Fiber Network Connection

Motion made by Kathy Hahn and seconded by JoAnne Race to approve the 5-Year Agreement with BOCES to provide a Lit-Fiber Network Connection.

VOTE: IN FAVOR 6 OPPOSED 0

F. Approval of Election Officials

Motion made by Ron Luteran and seconded by Kathy Hahn to approve the election officials.

VOTE: IN FAVOR 6 OPPOSED 0

G. Adoption of Revised 2019-2020 School Calendar

Motion made by JoAnne Race and seconded by Kathy Hahn to approve the revised 2019-2020 School Calendar.

VOTE: IN FAVOR 6 OPPOSED 0

H. Approval of Award for Building Project Roofing Contract

Motion made by Ron Luteran and seconded by Kathy Hahn to approve the award for the building project roofing Contract.

Tom explained the process.

VOTE: IN FAVOR 6 OPPOSED 0

I. Approval of Educational Advisory Committee (EAC) Recommendations for Summer Grants

Motion made by JoAnne Race and seconded by Ron Luteran to approve the EAC recommendations for Summer Grants.

VOTE: IN FAVOR 6 OPPOSED 0

J. Approval of SEQRA Determination for 2020-2021 \$100K Capital Outlay Project

Motion made by Kathy Hahn and seconded by JoAnne Race to approve the SEQRA determination for the 2020-2021 Capital Outlay Project.

Questions asked and answered. Discussion ensued.

VOTE: IN FAVOR 6 OPPOSED 0

VII. PERSONNEL REPORT:

Motion made by Kathy Hahn and seconded by Ron Luteran to approve the Personnel Report.

VOTE: **IN FAVOR** 6 **OPPOSED** 0

VIII. DISCUSSION ITEMS:

JoAnne posed a question regarding the timeline for reopening. Discussion ensued.

IX. ADVANCE PLANNING:

Items for Future Agendas: None.

Future Meeting Dates:

Budget Hearing and Board Candidate Forum - Tuesday, June 2, 2020 at 6:00 pm.

Personnel Committee Meeting - Wednesday, June 10, 2020 at 11:00 am, place to be determined. Planned for review of tenure packets before the June 15, 2020 Board Meeting.

Facilities Committee Meeting - Friday, June 5, 2020 at 8:00 am via Zoom. Tom will send the meeting invite.

X. WHAT DID WE DO FOR KIDS?

Approved the Middle School handbook
Granted tenure to a teacher
Approved the end of school year dates
Approved the Budget
Approved the EAC Grants
\$100K project approval

XI. POSSIBLE EXECUTIVE SESSION: None.

XII. ADJOURNMENT:

Motion made by Ron Luteran and seconded by Kathy Hahn to adjourn the meeting at **7:26 pm.**

Janet Goris, District Clerk